



## OHIO TOWNSHIP ASSOCIATION

HEIDI M. FOUGHT, EXECUTIVE DIRECTOR

6500 TAYLOR ROAD, SUITE A

BLACKLICK, OH 43004

PHONE: 614-863-0045 • FAX: 614-863-9751

**Thursday, April 2, 2020**

**Questions?**

Contact Marisa Myers at [myers@ohiotownships.org](mailto:myers@ohiotownships.org)

or Heidi M. Fought at [fought@ohiotownships.org](mailto:fought@ohiotownships.org)

## COVID-19 Updates & Other Relevant Information for Township Officials

### COVID-19 Updates:

*Employment FAQ*

*Model Policies for Townships*

*Cybersecurity and Telework*

*Webinar on Recent Law Changes and Employment*

*NATaT Review of FFCRA*

### EMPLOYMENT FREQUENTLY ASKED QUESTIONS

Over the last week, the OTA has received an abundance of calls inquiring as to how legislative changes and directives impact township human resource policies. To help townships better understand the impact of the federal and state changes, the OTA has asked Marc Fishel of Fishel Downey Albrecht & Riepenhoff LLP to provide insights into how the federal Family First Coronavirus Response Act (FFCRA) should be applied to township employees. The OTA hopes these COVID-19 Employment FAQs are helpful to you during this unprecedented time. Please feel free to share the information with your legal counsel.

You may access the FAQ [here](#).

### MODEL POLICIES FOR OHIO TOWNSHIPS

UNDER THE FAMILY FIRST CORONAVIRUS RESPONSE ACT (FFCRA)

[Sample Emergency Leave Policy under FFCRA](#)

[Sample Request for Leave under FFCRA](#)

[Sample Teleworking Policy](#)



**CYBERSECURITY**

**SECURITY TIPS TO MANAGE  
EMPLOYEES WORKING REMOTELY**

IceMiller Legal Counsel shared with the OTA an article that they published last month on data security and privacy best practices for employers that utilize remote working: [https://www.icemiller.com/ice-on-fire-insights/publications/protect-your-health-\(and-your-data\)-6-tips-for-re/](https://www.icemiller.com/ice-on-fire-insights/publications/protect-your-health-(and-your-data)-6-tips-for-re/).

Should you have any questions about the information, please feel free to contact IceMiller at 614-462-2700.

**WEBINAR:**

**EMPLOYER RIGHTS/OBLIGATIONS  
REGARDING THE CORONAVIRUS**

Many employers, both public and private, will have specific questions regarding their Coronavirus response. The Coronavirus pandemic is creating new challenges for employers, but employers can successfully navigate these challenges while complying with the law and regulatory guidelines.

Fishel, Downey, Albrecht & Riepenhoff, a law firm in central Ohio, conducted a webinar on Wednesday, March 31, 2020 to address these and other issues more comprehensively and to answer questions. **To view the recording of this webinar, please [click here](#).**

**NATaT REVIEW OF FFCRA**

On March 18, 2020, after passing through both chambers of Congress, President Trump signed into law the *Families First Coronavirus Response Act* (FFCRA). This is the second package signed into law in response to the coronavirus.

The National Association of Towns and Townships (NATaT) has prepared a summary of the legislation. You may view it [here](#).

**\*NOTE FROM THE OTA: Please share this information with your fellow township officials. Thank you!\***

*The Ohio Township Association is a statewide organization dedicated to the promotion and preservation of township government in Ohio. The OTA was founded on June 28, 1928, and is organized in 87 Ohio counties. OTA has more than 5,200 active members, made up of trustees and fiscal officers from Ohio's 1,308 townships, and more than 4,000 associate members.*